

# Australasian Rehabilitation Nurses Association Inc

## ARNAQ Annual General Meeting Minutes

3<sup>rd</sup> August 2018

Boardroom

Rydges Southbank Townsville

23 Palmer Street, Townsville QLD 4810

(& by Teleconference: details below)



Meeting opened by Alison New (Chairperson) at 12:50hrs

<i>Item</i>	<i>Substance</i>	<i>Person Responsible for Action</i>
1.1 Attendees	Kerrie Garrad, Shaun Matthews , Alison New, Karen Ashford, Toni McCormack, Renee McMillan, Fanuel Garayi, Murray Fisher, Ivy Huang, Irene Fauser	
1.2 Apologies	Pauline Blaney	
1.3 Absent		
2.0 Conflicts of Interest	None declared	
3.0 Previous Minutes	AGM 2017 minutes accepted by Kerrie Garrad. Seconded Toni McCormack	
4.0 Reports		
4.1 President's Report	<p>2017-18 has been a very productive period for the ARNA Queensland Chapter and currently we have 127 members in the ARNA Queensland Chapter</p> <p>In October 2017 the ARNA National Conference was held in Adelaide with very good representation from Queensland members as both Presenters and attending delegates. The ARNA national AGM took place at the also at this time and Ali New rejoined the National Committee in her role as the ARNA Qld Chapter President and Kerrie Garrad continued on the National Committee in the ARNA National Treasurer role. At the conference it was announced that the 2018 National conference would be at the Fairmont Resort at Leura in the Blue Mountains on October. 18<sup>th</sup> and 19<sup>th</sup> 2018.</p> <p>In November 2017 Kerrie Garrad and I travelled to Melbourne, as members of the ARNA National Committee to participate in a 2 day planning workshop. This was an opportunity for us to represent ARNAQ Members and network with members from other chapters. There was a variety of topics discussed in relation to the ARNA's strategic direction, the constitution and the business rules surrounding association actions and processes. Currently we are refining the 2018-19 budget.</p>	

Deidre Widdall continues as ARNA National President, Murray Fisher as the Vice President and Kerrie Garrad moved into the Treasurer role. The National AGM and potential election of National Committee members will occur again at the upcoming National Conference in October.

On the 2<sup>nd</sup> of March this year, ARNAQ held its traditional PAH one day workshop with 47 attendees and very good support from our sponsors. This was a very successful day with the feedback from both presenters and delegates very positive with many good suggestions for the Programme next year. The ARNAQ committee is already preparing for this event which is planned to take place on Friday March 8<sup>th</sup> 2019. There was very positive feedback with regard to the catering and facilities at this venue and as it is provided free of charge by the PAH and this is something that ARNAQ Committee are keen to have continue for as long as it meets the members needs. To encourage national conference participation, full registration for the 2018 national conference was drawn as the major prize. A special thankyou to our ARNAQ Committee for their ongoing commitment to this study day.

On Friday June 1st this the 2nd combined NSW/ ACT and ARNAQ study day was again held at the Ballina RSL Club in Ballina, NSW. This was well attended with approximately 60 participants including trade. The view of the Richmond River was as spectacular as last year, the food was excellent and the participants reported very high satisfaction with the Programme. The written and anecdotal feedback was very good and informative, and based on this we have secured the original larger auditorium area for next year. All ARNA members who that attended the day have again expressed that they would like this to be an annual event, and we have already commenced planning for this again in 2019.

After the success of the ARNAQ Townsville Study Day last year – we have again planned this in 2018. The Rydges Southbank will be the site for our northern study day and the ARNAQ AGM after a change of venue. We look forward to this event and look forward to networking with our northern colleagues. I would particularly like to acknowledge and thank Karen Ashford (ARNA Q Committee Member 2017/18) and Toni McCormack for their commitment to this making this day a success in what at times can best be described as very challenging conditions. Thankyou Karen and Toni.

There will of course be more planning for future study days and the ARNAQ committee would appreciate any ideas for

presenters or topics be forwarded to a member of the committee. We are always interested in how we can best meet the needs of our members.

I would like to acknowledge and thank the 2017-2018 ARNAQ committee for their hard work and dedication. This includes Carolyn Wilson as Vice-president, Shaun Matthews as Secretary, Kerrie Garrad as Treasurer, and Committee members Karen Ashford, Pauline Blaney, and Fanuel Garayi,. I would also like to take this opportunity to make special mention of Carolyn Wilson – who as a long serving ARNA Q Committee Member, has made a lasting contribution to advancing rehabilitation in nursing both in Queensland and in her time on the National Committee. I am sure you will join me in thanking her for her service to ARNA Qld Chapter and wish her all the best for the future. On a personal note, I would also like to thank the ARNAQ committee members for their support and assistance both professionally and personally during the last year as I moved into the ARNAQ president role. We all lead busy lives so I am especially grateful for their hard work and commitment to ARNA and I wish ARNAQ every success in 2018-19.

Thankyou,

Ali New (ARNA Q President)

4.3 Treasurer's report

### **Study days completed x 4**

Townsville August 2017

Redcliffe November 2017

PAH March 2018

Ballina (in conjunction with NSW/ACT)

### **INCOME STATEMENT QLD CHAPTER**

July 2017 - June 2018

<b>Income</b>	
Chapter study days	7954.34
Member fees	2252.73
Interest	19.02
Gross profit	10,226.09
<b>Expenses</b>	
Chapter expenses	4,269.08
<b>Net earnings</b>	5,957.01

Income included:

- Registration fees for PAH & Townsville for members and non-members
- Registration fees for non-members at Ballina and Redcliffe
- Trade sponsorship at Townsville, PAH, and Ballina study days

Expenses included:

- Facility hire fees for Townsville and Ballina
- Catering fees for Townsville, Redcliffe, PAH and Ballina
- Transport and accommodation costs for Townsville and Ballina

Kerrie Garrad  
Treasurer

4.2 Secretary's Report

The Previous 12 months have been a very productive time in ARNAQ. I would like to thank the committee for their expertise, enthusiasm, and support of ARNA, and I look forward to the next 12 months.

5.0 Election of Committee

President: Alison New was nominated to continue in the President role for a second year. No other nominations. All in favor.

Treasurer: Kerrie Garrad was nominated to continue in the Treasurer role for a second year. No other nominations. All in favor.

Secretary: Shaun Matthews was nominated to continue in the Secretary role for a second year. No other nominations. All in favor.

Carolyn Wilson resigned as Vice-President

Alison New declared the Vice-President and Committee positions vacant

Vice-President: One nomination for Vice-President was received: Renee McMillan. Renee accepted the nomination. All in favor

	<p><u>Committee Members</u></p> <p>Karen Ashford: Nominated Alison New, seconded Shaun Matthews.</p> <p>Fanuel Garayi: Nominated Alison New, seconded Rosalene Lio.</p> <p>Pauline Blaney: Nominated Shaun Matthews, seconded Fanuel Garayi.</p> <p>Ivy Huang: Nominated Irene Fauser, seconded Alison New.</p> <p>Alison New welcomed Renee McMillan and the new and returning committee members.</p>	
Correspondence	No correspondence received.	
Other Business	Murray Fisher thanked the out-going ARNAQ committee and welcomed the in-coming committee. Murray Fisher stated that the National Committee could not function without the work of the State Chapters, and on the behalf of the National Committee thanked ARNAQ committee, both past and new, for the work they have done.	

Meeting closed at 1315hrs

Next Meeting: 2019